



THE PATH TO A NEW HOME

THIS IS HOW IT WORKS

Stockholm's Housing Agency – Bostadsförmedlingen – acts as agents for tenancies throughout the Stockholm region. Our job is to assign vacant tenancies in accordance with time spent in the housing queue. It's first come, first served.

We assign over 40 tenancies every day. This brochure contains a brief description of how we can help you find a new apartment. For further information, see www.bostad.stockholm.se or contact us directly. See back page for contact details.



JOIN THE QUEUE

Anyone who is aged 18+ and who has a Swedish national identification (personnummer) or coordination number (samordningsnummer) can join the housing queue. You can sign up at www.bostad.stockholm.se.

- It costs SEK 200 per year. We'll send you a payment form once you've joined.
- You can add other people and queue jointly with them.



SEARCH AND REGISTER YOUR INTEREST

It's up to you to search for and register your interest in the vacant apartments advertised on our website. You'll find available properties listed under [Sök bostad](#) (Search properties).

- Click on [Mina sidor](#) (My Pages) on our website and create an account. Once you've done this, you can register your interest in available apartments.
- Landlords' letting requirements may differ: some may, for example, require a minimum income, while others will accept tenants on income support.
- You may register an interest in a maximum of three apartments at the same time.
- You will often have to queue for some time to get an apartment. The time you spend in the queue will depend on location and the rent you can afford.
- Queueing times are often shorter outside central Stockholm or for higher rent apartments.



VIEW AN APARTMENT

If you've registered an interest and if you've been queueing for longer than other applicants, you'll be invited to a viewing. Some landlords do not offer viewings, in which case you can view a floor plan.

- Most landlords will require you to attend a viewing.
- Make sure you have all the verifications you need ready, because things can move fast once you've accepted an apartment.



ACCEPT OR DECLINE

After the viewing, you need to decide whether you are still interested in the apartment. The easiest way to do this is to go to [Mina sidor](#) (My Pages) at www.bostad.stockholm.se where you can say **Yes** or **No**.

- Your viewing invitation will show you the date by which you must accept if you are interested in the apartment.
- You may be offered several alternative apartments, particularly with new-build apartments. If this happens, you must state your order of preference for the apartments you are interested in.



SHOW VERIFICATION

If you have been in the queue for longer than anyone else who expressed an interest after the viewing, we will contact you. You will then need to provide verification showing that you meet the landlord's requirements for the apartment.

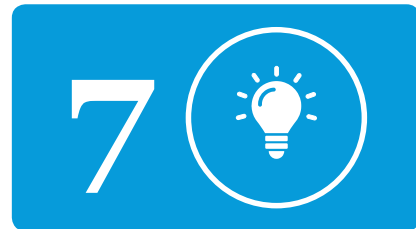
- The most common types of verification needed are certificates of employment and income, proof of where you are currently living, and of the number of people in your household.
- Students applying for student housing may need to be able to prove that they are enrolled in a university, college or vocational programme.
- You will need to be able to show verification promptly after we call you, so it's a good idea to have all of your verifications ready in advance.



SIGN THE CONTRACT AND MOVE IN

Once you've provided verifications showing that you meet the landlord's requirements, we will propose you to the landlord as a tenant. Once the landlord has approved you, you and the landlord will sign the contract. And then it's time to move in!

- All contact after this point will be with your landlord.
- You will pay the rent to the landlord.
- Remember to notify the Swedish Tax Agency (Skatteverket) of the change in your official registered address when you move in.



CONGRATULATIONS ON YOUR NEW APARTMENT!

We hope you'll be very happy there! As long as you keep paying the annual fee, you will remain in the housing queue, but you will go to the back of the queue and your new queuing time will start on the date when you got your new apartment.

- You will keep your position in the queue if you got your apartment via [Bostadssnabben](#) (Speedy housing) or if you have a short-term contract, student housing or senior housing 65+.

**DON'T FORGET TO BE
PROACTIVE AND CHECK
IN REGULARLY AT
BOSTAD.STOCKHOLM.SE**



BOSTADSFÖRMEDLINGEN I STOCKHOLM AB
VISITING ADDRESS: FLEMINGGATAN 6
OPENING HOURS: CAN BE FOUND ON OUR WEBSITE

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FÖRMEDLINGEN** 